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22 January 1959

MEMORAHDUM FOR: Director of Administration, DPD-DD/P

ATTENTION : Pe

: Personnel Officer, IPD-DD/P

SUBJECT

: Certification of Services Rendered the Lovelage

Foundation - Contract No. N-856

1. The subject contract provides for medical, clinical, consulting and administrative support for Project CHALICE. This contract is effective for the period 18 July 1955 through 30 June 1959.

- 2. A cost sudit of the contractor's claims for the period
 18 July 1955 through 30 June 1958 has been performed and the claimed
 amount of is accepted by the suditor.
- 3. In order to complete the records for the payments effected it is requested that you indicate whether or not the services billed for were satisfactorily rendered. To assist you in this request we are enclosing copies of vouchers I thru I3. The claims for equipment and supplies will be verified by property sudit at the completion of this contract.
- h. Future invoices will be forwarded to you by the Project comptroller as they are received in order for you to verify on a more timely basis that services were satisfactorily rendered as claimed.
- 5. It is requested that your reply be directed to the Project comptroller with a copy for this office.

Attachments: a/s

Contracting Officer
DPD-DD/P

CONCURRENCE

Distribution:

1 - Dir of Admin w/vouchers
2 - "
3 - Lovelace - M-856-A & 1

4 - Finance
Approved For Release 2002/08/12 : CIA-RDP69-00783A000100020013-8
HL: aap 22 Jan 1959

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Approved For Release 2002/98/12: CIA ADPAL 00763A000100020013-8

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Attachments missing